

Semester Schedule

Bachelor and Master Study Programs in Mathematics

Rheinische Friedrich-Wilhelms-Universität Bonn



May 2022 – p. 1/2

When? (Summer/Winter)	Who?	What?
End of March/September	Bachelor- Master Office Teachers	The examination dates of the (usually) written Bachelor exams are announced. At the beginning of the term they will be entered in the examination database and also published on the study website. In case you wish to have a written exam although there is no pre-fixed examination date, please turn to the Bachelor-Master Office Mathematics for fixing a date.
Beginning of April/October		Start of the lecture period
Until the end of April/October	Students	(Once-only) registration for the Bachelor- and Master examinations at the Bachelor-Master Office (by form)
1 to 30 April/October	Students	Registration for seminars via BASIS Registration for practical training courses via BASIS (Registration for external internships possible at all times, per form)
30 April/October	Teachers	Teachers - offering a seminar or a programming training, - supervising a practical teaching course, should call up the respective lists in BASIS. Lecturers without an examiner's login receive their lists from the Bachelor-Master Office Mathematics. The lists should be checked whether the registrations are correct and complete.
30 April/October	Teachers	Deadline for announcing the examination form of the lecture course modules In case you wish to have a written exam although there is no pre-fixed examination date, please turn to the Bachelor-Master Office Mathematics for fixing a date (see above). For oral exams the Bachelor-Master Office collects each lecturer's first and last possible exam dates.
Beginning of May/November	Areas A-F	The professors responsible for the areas ("Bereichsverantwortliche") announce the lecturers of the advanced lecture courses for the upcoming semester to the head of the Examination Board.
Middle of May/November	Teachers	Deadline for announcing courses for the electronic course overview of the upcoming semester
Middle of May / Early December		Dies academicus
May-June / End of December- Beginning of January		Pentecost break ("Pfingstferien", lecture-free week after Pentecost) / Christmas break (24 December until 6 January)
From 1 June/December	Students	Online registration via BASIS for the examinations of the lecture course modules !!! No exam without registration !!! !!! No separate registration for the 2 nd exam date !!!
Beginning of July/January	Students	The examination registration period ends - for written exams two weeks before the fixed examination date, - for oral exams two weeks before the end of the lecture period. In consultation with the lecturers, manual late registrations can be accepted up to one week before the exam date.
Two weeks before - the date of the written exam	Teachers	The lists of registrations can be downloaded from BASIS. Lecturers without an examiner's login receive their lists from the Bachelor-Master Office Mathematics.

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- the end of the lecture period		The Bachelor-Master Office Mathematics will notify the respective examiners about additional registrations of FFF- or cross-registered students which cannot be administrated in BASIS. Oral exams: The lecturers make individual appointments for the examinations with the registered students. The examinees confirm the dates and times by e-mail or by signature on the list of registrations.
<i>End of June / Early January</i>		<i>The electronic course overview ("eVv") for the upcoming semester is online.</i>
Up to 2 weeks before the 1 st examination date	Teachers	Success or non-success of the students in the problem sessions must be put into BASIS. The lists of the examination appointments of the oral exams is passed on to the Bachelor-Master Office Mathematics.
Up to 1 week before the 1 st examination date	Students	The students can de-register from the examination - via BASIS for written exams, - on a form for oral exams.
Before the end of the lecture period	Teachers	Preliminary meetings for seminars in the upcoming semester The teachers collect the binding registrations which the students confirm by e-mail or by signature on the list of registrations (the form can be found at the 'Information for lecturers').
After the preliminary meeting	Teachers	The list of seminar registrations is passed on to the Bachelor-Master Office Mathematics.
<i>Middle of July / Early February</i>		<i>End of the lecture period</i>
Middle-end of July/February		First examination dates (written and oral exams)
After the exams (up to 2 weeks before the 2 nd exam date, at the latest)	Teachers	The examination results of the lecture course modules, the seminar modules and the practical training modules are entered in BASIS. For all oral exams of lecture courses, seminars and practical training courses the lecturer needs to fill in the grades and the actual examination dates. The minutes of oral exams must be sent to the Bachelor-Master Office Mathematics. Written exams are passed on to the Bachelor-Master Office Mathematics for archiving.
	Bachelor-Master Office	Automatic registration for the 2 nd examination dates, concerning students who at the 1 st examination date - did not show up ("nicht erschienen"), - failed the exam attempt, - were excused with a medical note.
	Students	Registration for free attempts for the purpose of grade improvement (only for certain basic lectures in the Bachelor study programs)
Middle-end of September/March		Second examination dates (written and oral exams)
After the exam (30. September / 31. March at the latest)	Teachers	The examination results of the lecture course exams (2nd examination dates) are entered in BASIS. For oral exams the lecturer needs to fill in the grades and the actual examination dates. The minutes of oral exams must be sent to the Bachelor-Master Office Mathematics. Written exams are passed on to the Bachelor-Master Office Mathematics for archiving.